



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

November 26, 2020

Office Order No.:243-2020

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Mr. Mohammad Amdadul Haque (0837), Senior Officer	Cash Section, Netrokona Full Fledged Service Centre	Accounts Dept., Netrokona Full Fledged Service Centre
02	Mr. Sohag Molla (1141), Officer	Cash Section, Konabari FPR Centre, Gazipur Zone	Cash Section, Netrokona Full Fledged Service Centre

Mr. Sohag Molla shall handover the overall charges to A.T.M. Waheduzzaman Khan (1034), JVP, Accounts Dept., Gazipur Full Fledged Service Centre, Gazipur Zone.

After joining of Mr. Sohag Molla at Cash Section, Netrokona Full Fledged Service Centre, Mr. Mohammad Amdadul Haque shall report to his joining to the Incharge, Netrokona Full Fledged Service Centre of Accounts Dept., with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Sohag Molla is advised to report his joining to the Incharge, Netrokona Full Fledged Service Centre along with Stationary Items allotted to him and release letter from his existing office by 01-12-2020 with a copy to the Administration Dept., Head Office, Dhaka.

The Cash allowance @ Tk.750/- of Mr. Mohammad Amdadul Haque is hereby withdrawn.

The transfer of Mr. Md. Mohshin Ali (2112), Junior Office, Gatail FPR Centre, Dhaka Zone-04 vide Office Order No.:128-2020, dated July 21, 2020 at Cash Section, Akhura Org. Office. B. Baria Zone-02 is hereby cancelled.

Mahmudur Rahman Talukder

Senior Vice President
Administration Department.

• Copy forwarded to: Above 03 (Three) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The SEVP & Incharge, Administration Dept.
4. The EVP & Incharge (I/A).
5. The SVP & Incharge, Finance & Accounts Dept.
6. A.T.M. Waheduzzaman Khan (1034), JVP, Gazipur Full Fledged Service Centre, Gazipur Zone.
7. Master file.
8. Office Order file.
9. Personal file.
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
2. The EVP (PRT) & Incharge, Netrokona Zone
3. The Incharge, Gazipur Zone.
4. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

